

**GOVERNANCE  
COMMITTEE DECISION SHEET**

**STRATEGIC COMMISSIONING COMMITTEE - THURSDAY, 15 APRIL 2021**

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
2.1	<b><u>Determination of Exempt Business</u></b>	<b><u>The Committee resolved:-</u></b> to consider Item 11.1 in private with the press and public excluded.	N/A	N/A
3.1	<b><u>Declarations of Interest</u></b>	There were no declarations of interest.	N/A	N/A
5.1	<b><u>Minute of Previous Meeting of 11 February 2021</u></b>	<b><u>The Committee resolved:-</u></b> (i) to note that the various pieces of information requested at the last meeting had been circulated to Members outwith the meeting; (ii) in relation to the Population Needs Assessment Executive Summary (Article 8), to note that this would be available once it had been considered by Community Planning Aberdeen, following which officers would circulate it to all Elected Members for their information; (iii) in relation to the letter to COSLA and the leaders of the political parties in the Scottish Parliament (Article 10), (a) to request that the minute of the	N/A  Data and Insights / Governance  Governance / Customer Experience	N/A  M Murchie / S Dunsmuir  S Dunsmuir / D Allardyce

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		<p>COSLA meeting of 26 February be shared with Members outwith the meeting, if this was a public document and could be shared; and (b) to request that if any responses were received to the letters sent to the leaders of the political parties, that these be shared with Members; and</p> <p>(iv) to approve the minute as a correct record.</p>		
6.1	<b><u>Committee Business Planner</u></b>	<p><b><u>The Committee resolved:-</u></b> The Committee resolved:-</p> <p>(i) to agree to remove item 9 (Community Benefit Clauses) as this would now be incorporated into the Annual Procurement Performance Report;</p> <p>(ii) to note the reason for the delay to item 12 (Annual Committee Effectiveness Report); and</p> <p>(iii) to otherwise note the business planner.</p>	Governance	S Dunsmuir
9.1	<b><u>Performance Report - Commercial and Procurement - CUS/21/071</u></b>	<p><b><u>The Committee resolved:-</u></b></p> <p>(i) to note the assurance provided by officers that the indicators marked as yellow (within 5% and 20% and being monitored) were on track for 100% completion to be achieved;</p> <p>(ii) to note that information on any increased benefit from the inclusion of the community benefits section in the tender template would be presented as part of the Annual Procurement Performance Report, to be presented to Committee in June; and</p>	Data and Insights / Commercial and Procurement	L Fox / C Innes



	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
		<ul style="list-style-type: none"> <li>• Public Buildings – Cyclical and Statutory Maintenance</li> <li>• Spend Analysis and Recovery Services – Water and Waste Services</li> <li>• Compostable Food Waste Bags</li> <li>• Early Learning and Childcare Concession</li> <li>• Multi-Agency Safeguarding and Child Protection Learning and Development</li> <li>• National Assistance Funeral Services</li> </ul>		<p>S Booth / C MacIver / T Hunter M Muhammad</p> <p>P Walker / K Hultman</p> <p>A MacQuarrie G Simpson / K Fraser</p> <p>G Keith</p>
11.1	<b><u>Workplans and Business Cases - Exempt Appendices</u></b>	<b><u>The Committee resolved:-</u></b> to note the exempt appendices.	N/A	N/A

If you require any further information about this decision sheet, please contact Stephanie Dunsmuir, [sdunsmuir@aberdeencity.gov.uk](mailto:sdunsmuir@aberdeencity.gov.uk)